

## SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

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**REPORT TO:** Housing Futures Working Group 6 November 2007  
**AUTHOR/S:** Corporate Project Manager – Housing Futures

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### PROJECT PLAN – PROGRESS REPORT

#### Purpose

1. To update the HFWG on the progress of the Housing Futures project against the milestones and targets set in the project plan.

#### Executive Summary

2. As reported to the HFWG in October there has been some slippage in the overall timetable due to election of resident representatives for the HFWG. There have been no further slippage and, therefore, the revised project completion timeline still assumes a report to Cabinet in January 2008 and not December 2007. The project remains on schedule to meet that completion target date.

#### Considerations

3. All the major milestones due to be commenced or completed at this stage of the project are generally on schedule at this stage. There have been a few delays with actions 6, 9, 10, 11 and 12 but these have now been resolved and are back on schedule.
5. The action plan in respect of the Tenant Participation Agreement (action 13) is scheduled for sign off by the Housing and Environmental Services portfolio holder in November following consultation with the Tenant Participation Group (TPG).
6. The HRA Business plan (action 14) is now being developed using the results of the stock condition survey and the financial modelling from Tribal. It is on target to be reported in January 2008.
7. A communications work plan (action 15) has now been completed to accompany the communications strategy. It outlines all the actions to be carried out in respect of consultation, information and communications and is (will be) the subject of a separate report on this (and future) agenda(s).

#### Consultations

8. The Housing Futures project team (HFPT) have considered and reviewed the progress report.

#### Effect on Project Objectives

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| 9. | Investment needs of the housing and the resources available to meet those needs | There are actions identified in the project plan to ensure a thorough evaluation of the investment needs is completed, taking into consideration the resources needed/available to meet them. |
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The viability of the Housing Revenue Account	Actions within the project plan looking at financial modelling identify the viability of the HRA.
Tenants' views on the current housing service and their priorities	The project plan includes the need to produce a Communications strategy and Tenant Empowerment strategy to ensure that the views of tenants are included and considered within the project.
Sustainable Community Strategy (and LAA) implications	The project plan has been developed in accordance with the sustainable community strategy and in view of the LAA implications.
Staff are well informed and involved in the Housing Futures process	The project plan includes the need to produce a Communications strategy to ensure that staff are fully abreast of the project and have the opportunity to be involved.
A sound and robust evaluation based on the above objectives, and relevant government guidance	A robust evaluation will be produced following extensive consultation and involvement of many stakeholders. A review of the current government guidance will also inform the report, which will be presented to Cabinet and Council in January 2008 for a decision on whether to proceed to phase two or not.

### **Actions Required**

10. To note the progress to date against the key milestones within the Housing Futures project plan.

**Background Papers:** the following background papers were used in the preparation of this report:

- Housing Futures Progress Report 30 October 2007

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